

RESOLUTION FOR SILVERCREEK SECURITY CAMERA PROTOCOL

Adopted by the Silver Creek Board of Trustees at the December 21, 2023 Board Meeting

The Security Committee

In order to provide for the security of the clubhouse and pool areas of the Silver Creek community, a Security Committee will be established and maintained. The Security Committee will be comprised of the President and the Vice President of the Board of Trustees, the member of the Board of Trustees over Security, and at least three members of the community appointed by the Board of Trustees.

Password Protection Protocol

1- The President and the Vice President of the Board of Trustees, and the member of the Board of Trustees over Security will be responsible for changing the passwords of the Security Camera computer and the Door Fob computer. All three members must be present when these passwords are changed. All three members will be responsible for changing these passwords in this manner at least once a year or whenever needed for security purposes and will be responsible for keeping the passwords secure.

2- The Board member over Security will be responsible for **calling PC Innovations for service on the Security Cameras system** when needed, and will be present, or arrange for another member of the Security Committee to be present, when service is done on the Security Camera system at the clubhouse.

3- the Board member over Security will be responsible for **calling AccuLock for service on the Door Fob system** when needed and will be present, or arrange for another member of the Security Committee to be present, when service is done on the Door Fob system at the clubhouse.

Camera Access Protocol

1- The Security Cameras will ONLY be accessed on the Security computer in the Clubhouse. No one has access to the Security Camera system from a home computer.

2- The Security Camera footage can ONLY be viewed if there is a concern of a security breach, vandalism or a report of any other problem or violation at the clubhouse or pool areas.

3- At least two members of the Security Committee and/or members of the Board of Trustees must be present when viewing the camera footage.

4- The Security Camera System will be checked by the Security Committee on a regular schedule to ensure they are working properly, and at least two members of the Security Committee or Board members must be present to do so.